

NEW FEATURE (Introduced May 2019)

**WHO IS COMING TO THIS EVENT?**

THIS LIST IS NOT YET AVAILABLE FOR THIS EVENT! CHECK BACK LATER.

**NOT SURE IF YOU HAVE SIGNED UP FOR THIS EVENT? CALL THE HOST AT THE NUMBER PROVIDED ON THE FLYER & ON THE COMING EVENTS PAGE TO FIND OUT. ENCOURAGE THE HOST TO FREQUENTLY PROVIDE A COPY OF HIS EVENT SPREADSHEET TO THE WEBMASTER!**

WHAT DOES THE EVENT HOST NEED TO DO?

THE EVENT HOST NEEDS TO eMAIL THE WEBMASTER A “WORKING COPY” OF HIS EVENT SPREADSHEET. THE ‘*WHO’S COMING*’ LIST IS CREATED AUTOMATICALLY WITHIN THE EVENT SPREADSHEET.

COPY’S OF THE SPREADSHEETS FOR REGULAR AND THEATER EVENTS CAN BE DOWNLOADED FROM THIS LINK:

<https://marcomensclub.com/EventSpreadsheets.htm>

**ALWAYS DOWNLOAD A FRESH COPY OF THE SPREADSHEET FOR EACH EVENT TO INSURE YOU HAVE THE LATEST VERSION.**

THE WEBMASTER WILL THEN POST THE LIST OF NAMES OF WHO’S COMING AND PROVIDE A LINK TO IT IN THIS COLUMN. BE SURE TO NOTE THE DATE AT THE TOP OF EACH LIST, AS THE LIST MAY BE UPDATED FRQUENTLY. OBVIOUSLY, IF YOU SIGNED UP OR CANCELED AFTER THAT DATE YOUR INFORMATION WILL NOT YET BE IN THE LIST!

MMC WEBMASTER

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